**Personally Owned Devices Agreement**

**(Bring Your Own Device - BYOD)**

Students are permitted to use Personally Owned Devices on the following conditions:

1. Students will comply with all conditions outlined in the Student Online Acceptable Usage Agreement Policy below.
2. The student and their parent will be solely responsible and legally accountable for any data stored or installed on the student’s Personally Owned Device.
3. Students will take all reasonable care to prevent any form of damage, loss or theft of their Personally Owned Device.
4. The student is responsible for the safe storage and care of their device at all times. During Physical Education or other practical classes, the student must ensure their device is safely stored or obey teacher instructions regarding their storage during class time.
5. It is the responsibility of the student to:
6. Keep anti-virus software up to date (within 7 days of release)
7. Keep operating systems up to date with latest releases including security patches
8. Enable the device to have these and other critical updates performed automatically
9. Student’s Personally Owned Devices may only be connected to the authorised school network through the EDUPOS wireless system.

**STUDENTS ONLINE ACCEPTABLE USAGE AGREEMENT**

If you use the online services of the Department of Education, you must agree to the following rules:

* I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others when online.
* I will not give anyone my logon password.
* I will not let others logon and/or use my online services account unless it is with the teacher’s permission.
* I will not access other people’s online services accounts without permission from the teacher.
* I understand that I am responsible for all activity in my online services account.
* I will tell my teacher if I think someone has interfered with or is using my online services account without permission.
* I understand that the school and the Department of Education may monitor any information sent or received and can trace activity to the online services accounts of specific users.
* If I find any information that is inappropriate or makes me feel uncomfortable, I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, disturbing, or intimidating or that encourages dangerous or illegal activity.
* I will not attempt to access inappropriate material online or try to access Internet sites that have been blocked by the school or the Department of Education.
* I will acknowledge the creator or author of any material used in my research for school work by using appropriate referencing.
* I will obtain permission from the copyright owner of any materials inserted into my school work before I subsequently reuse it as a portfolio for employment, in a competition or any other uses other than for my private research and study.
* I will make sure that any email that I send or any work that I wish to have published is polite, carefully written and well presented.
* I will follow the instructions of teachers and only use online services for purposes which support my learning and educational research.
* I will be courteous and use appropriate language in all Internet communications.
* I will not use the Department’s online services for personal gain or illegal activity (e.g. music file sharing) to bully, offend or intimidate others or send inappropriate materials including software that may damage computers, data or networks.
* I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education, or any other organisation.
* I will be mindful of the possible problems caused by sharing or transmitting large files online.

I understand that:

* I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account.
* The misuse of online services may result in the withdrawal of access to services and other consequences dictated in the school’s policy; and
* I may be held liable for offences committed using online services.

**Student and Parent Consent**

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| I have discussed the rules and requirements of participation in the Personally Owned Devices Program as outlined in the Eastern Hills Senior High School Parent & Student Personally Owned Devices Statement with my son/daughter. We agree to comply with the conditions set out in the relevant Eastern Hills SHS and the Department of Education policies. I give permission for my son/daughter to bring their device to school each day ensuring it is fully charged and that the system and virus protection updates are performed regularly in compliance with the usage policy. | |
| I agree to abide by the Acceptable Usage Agreement for school students. I understand that if I am given an online services account and break any of the rules in the agreement; it may result in disciplinary action, determined by the Principal in accordance with the Department’s *Behaviour Management in Schools* policy. | |
| Student Name: | Year Level: |
| Student Signature: | Date: |
| Parent/Guardian Name: |  |
| Parent/Guardian Signature: | Date: |
| MAC Address: |  |

**Please return signed and dated form to the Front Office.**

Office Use Only: Date Processed: Processed by: